



# REGISTRATION

## APPLICATION FORM

**CLOSING DATE FOR APPLICATIONS IS JULY 31, 2018**

**SASKATCHEWAN FEDERATION OF LABOUR  
OCCUPATIONAL HEALTH AND SAFETY CONFERENCE**

**September 12 to 14, 2018  
Delta Hotel, Regina**

www.sgeu.org

1011 Devonshire Drive North,  
Regina, SK S4X 2X4  
(p) 522.8571  
1.800.667.5221  
(f) 352.1969

Suite 201,  
1114-22nd Street West,  
Saskatoon, SK S7M 0S5  
(p) 652.1811  
1.800.667.9791  
(f) 664.7134

33-11th Street West,  
Prince Albert, SK S6V 3A8  
(p) 764.5201  
1.800.667.9355  
(f) 763.4763

Delegate Name: \_\_\_\_\_

Employer: \_\_\_\_\_

Sector/Bargaining Unit: \_\_\_\_\_

Home Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone (Bus): \_\_\_\_\_ (Res): \_\_\_\_\_ (Cell): \_\_\_\_\_

Home Email: \_\_\_\_\_

Are you a member of your workplace OH&S Committee? Yes  No

Have you attended the conference before? Yes  No  If so, how many times? \_\_\_\_

**REGISTRATION** will be from 11:45 am to 1:00 pm, Wednesday, September 12 and the conference will adjourn at 12:00 noon on Friday, September 14.

**UNION LEAVE:**  No Union Leave Required  Union Leave Required:

Date	Hours/Days	Start/End Times	Total Hours/Day

### TRAVEL

- Prepared to drive and have a vehicle that will carry 3 passengers
- Prefer to be a passenger

### ACCOMMODATION

- I request to share a room with \_\_\_\_\_
- I request a single room  
(half the costs of the room, plus taxes, will be deducted from your conference expenses)
- Accommodation not required

The SGEU policy for accommodations states that members on union business must share rooms. Unless specified, room sharing will be assigned on your behalf.

## PERSONAL ASSISTANCE

If you require any special assistance please indicate below. Conference organizers will endeavor to make appropriate arrangements:

Deaf/hearing impaired. Please specify interpretation required:

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Blind/visually impaired. Please specify required assistance:

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Wheelchair       Walker       Crutches

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Are there any special needs to be accommodated for any conference activities?  
Please specify:

Assistance at meal times       Transportation       Hotel accommodation

Other:

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Are there any special dietary requirements? Please specify:

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## EMERGENCY CONTACT

In an effort to prepare for any unforeseen situation, those attending the conference may provide SGEU with a contact name and contact number in the event of an emergency. All information will be kept strictly confidential:

Person To Contact	Contact Number	Alternate Contact Number

## RELEASE OF PERSONAL INFORMATION

- I agree to have my address, phone numbers and personal email (where applicable) shared with other delegates.

Delegate's Signature: \_\_\_\_\_  
*(If no signature, you will not be eligible to be a driver)*

**Please complete the form in full and return to Amber Melnick by mail, email or fax no later than July 31, 2017:**

**201 1114 22<sup>nd</sup> Street West  
Saskatoon, SK S7M 0S5  
Phone: 306.652.1811  
Fax: 306.664.7134  
Email: [amelnick@sgeu.org](mailto:amelnick@sgeu.org)**

Should you be selected to attend the conference, your union leave, room share list and travel arrangements will be emailed to you after the registration deadline.

The workshops that will be offered are as follows. One workshop will be assigned to each participant based on preference and availability. **Please indicate your three workshop preferences, in order of priority:**

1<sup>st</sup> Choice \_\_\_\_\_ 2<sup>nd</sup> Choice \_\_\_\_\_ 3<sup>rd</sup> Choice \_\_\_\_\_

### **1. Occupational Health and Safety and the Act and Regulations**

The purpose of this workshop is to provide activists with a working knowledge of how the Act and Regulations apply. The workshop will also address how committees are intended to work, their responsibilities and the individual's role as a union member. **Recommended for new delegates.**

### **2. Effective OH&S Working Committees**

In this workshop, you will learn how to make your Occupational Health and Safety Committee more effective. We have been hearing about the challenges and cutbacks affecting OH&S Committees and recognize safety starts at this level. This course is designed for those workers who have experience working on OH&S Committees. **If you have not taken previous courses on the OH&S Act and Regulations, this workshop is not for you.**

### **3. Harassment Investigation in the Workplace**

An in-depth examination of harassment investigation in the workplace based upon the prohibited grounds. This is an advanced harassment workshop dealing with tools and procedures for dealing with allegations of harassment. We will look at how to complete an investigation.

### **4. Workers' Compensation**

This workshop will review the Workers' Compensation Act and Review process. It will communicate and promote an understanding of workers' compensation and provide oral and written information on how to apply, appeal, use and complete forms, etc. We will look at the current trends in Workers' Compensation, new developments in the system (return to work/early intervention). We will examine how these changes impact/benefit workers.

### **5. Domestic Violence in the Workplace: Starting the Conversation**

This course is designed to train union representatives in our workplaces to be able to respond to members who may be experiencing domestic violence. This may include stewards, health and safety representatives, staff or other workplace representatives. You will gain a deeper understanding of the dynamics of domestic violence at work and the role of the union and employer in addressing it. You will learn ways to support members who may be experiencing domestic violence including how to recognise and respond to the warning signs and risk factors. We will start the conversation to bring awareness about domestic violence at work among your memberships and learn about pathways to community-based experts. We discuss language for collective bargaining and legislative initiatives.

This course is open to all genders. Male participation encouraged.

## **6. Managing Shiftwork and Workload**

Shiftwork can be hazardous to workers' health. Many important services are delivered 24 hours a day, seven days per week, requiring some workers to work in shifts and others work very nonstandard, irregular schedules. What are the health effects of this type of work? How are the health of workers affected when we combined shiftwork with working long, excessive workload, or aggressive and punitive attendance management programs? This workshop will examine all of these issues in detail and propose some options for fighting back including the examination of bargaining protections against their ill effects

## **7. Sprains, Aches and Pains (Ergonomics)**

This course is designed to provide OH&S Committee members with the knowledge and skills to identify and find effective solutions to ergonomic problems at the workplace. You will learn about common health effects from Musculoskeletal Injuries (MSI). You will be able to identify ergonomic hazards, learn risk assessment techniques and generate solutions to deal with hazards and how to use existing OH&S Legislation to address Ergonomic issues. You will learn how to integrate ergonomics related hazards into you inspections. Learn strategies to assist in implementing an effective prevention program. We will put theory into practice using the "Fix That Job" exercise. Sprains

## **8. Duty to Accommodate**

This workshop will examine how disabled workers are brought back to the workplace. What is the duty of employers, unions and employees? What considerations must be provided to workers?