



**1011 Devonshire Drive N
REGINA, SK S4X 2X4**
Tel: (306) 775-7238
Fax: (306) 352-1969

ELECTRONIC FUNDS TRANSFER (EFT) FOR VENDORS

The "Electronic Funds Transfer" allows SGEU to deposit our payments to you directly into your bank account.

You will not get a paper cheque but a non-negotiable copy of your pay advice that will be delivered on or shortly after the day the funds have been deposited into your account.

You must submit a "VOID CHEQUE" if possible and sign below or if you do not have a cheque or are unable to get one then the bottom portion must be filled out in **full** and signed and returned to:

Attn: Accounting
SGEU
1011 Devonshire Drive North
Regina, SK S4X 2X4

FAX/Email to:
Accounting
(306) 352-1969/ accmail@sgeu.org

I hereby authorize SGEU to deposit my payments directly into my account. This authorization remains in effect until cancelled in writing by me. (Please note- By agreement, we cannot e-mail SGEU payment advices and related documents to your employer's email site)

Please print the following:

Name: _____

Email address: _____

Address: _____ City: _____ Province: _____ Postal Code: _____

Authorized Signature: _____ Date: _____

Please complete the following if no cheque.

VERIFICATION BY BRANCH

Institution Number (5digits): _____ Transit Routing Number (3digits): _____

Account Number: _____

Signature of Bank Officer: _____ Title: _____

Telephone Number: _____

FOR OFFICE USE ONLY: ID# _____	
ENTERED INTO EFT LIST: _____	ENTERED INTO ACCPAC: _____