

MEEWASIN VALLEY AUTHORITY

**April 1, 2022 to
March 31, 2026**

Meewasin 

COLLECTIVE AGREEMENT

SGEU

Saskatchewan Government and General Employees' Union

**ARTICLES OF A
COLLECTIVE BARGAINING AGREEMENT
BETWEEN
MEEWASIN VALLEY AUTHORITY
AND
SASKATCHEWAN GOVERNMENT AND
GENERAL EMPLOYEES' UNION
LOCAL 2083**

April 1, 2022 to March 31, 2026

TABLE OF CONTENTS

	PAGE
ARTICLE 1 DEFINITIONS	1
ARTICLE 2 SCOPE	3
ARTICLE 3 UNION SECURITY	3
3.1 Recognition	3
3.3 Deduction and Remittance of Union Dues (Check Off)	3
3.6 Maintenance of Membership	4
3.8 Representation	4
3.11 Use of Volunteers	4
3.12 Contracting Out	5
3.13 Job Descriptions	5
ARTICLE 4 NEW AND VACANT POSITIONS	5
4.2 Notification of Current Address	5
4.3 Information in Postings	5
4.4 Role of Seniority in Appointments	5
4.5 Reversion of Regular Employees	6
4.6 New Classifications	6
4.7 Reclassification	6
ARTICLE 5 PAY ADMINISTRATION	7
5.3 Hiring Rates	7
5.4 Increments	7
5.5 Changes in Pay Range	7
5.6 Salary on Transfer	8
5.7 Demotion - Voluntary/Involuntary	8
5.8 Promotion	8
5.9 Lay-Off and Recall	8
5.10 Temporary Performance of Higher Position Duties	8
5.11 Severance Pay	8
5.12 Travel and Incidental Expenses	9
5.13 Meals	9
5.14 Overtime	10
5.15 Shift Differential	10
ARTICLE 6 PROBATION	10
6.6 On Reclassification	11
6.7 Assessment While on Probation	11
ARTICLE 7 HOURS OF WORK	12
7.2 Part-Time Employees	12
7.5 Rest Periods	12
ARTICLE 8 LAY-OFF	13
ARTICLE 9 SENIORITY	13
9.1 Definition of Seniority	13
9.2 Loss of Seniority	13

TABLE OF CONTENTS

	PAGE
ARTICLE 10 VACATION	14
10.8 Vacation Credits on Re-employment.....	15
ARTICLE 11 EMPLOYEE HOLIDAYS.....	15
11.3 Employees Working Less than Full-Time.....	15
11.4 Falling on Days of Rest	15
11.5 Working on a Holiday	15
ARTICLE 12 SICK LEAVE.....	16
12.8 Personal Wellness Days	16
ARTICLE 13 EMPLOYEE BENEFITS	17
13.4 Pension Plan.....	17
13.5 Sustainable Active Transportation Incentive (SATI).....	18
ARTICLE 14 PARENTAL LEAVE.....	18
ARTICLE 15 PRESSING NECESSITY AND BEREAVEMENT LEAVE	19
15.2 Personal/Family Leave.....	19
ARTICLE 16 UNION BUSINESS LEAVE	19
ARTICLE 17 GENERAL AND EDUCATIONAL LEAVE	20
17.2 Jury Duty	20
17.3 Deferred SLP	20
ARTICLE 18 DISCIPLINE, SUSPENSION AND DISMISSAL	20
18.1 Letter of Reprimand	20
18.2 Notice of Termination of Employment	20
18.3 Notice of Suspension	20
18.4 Burden of Proof.....	21
ARTICLE 19 GRIEVANCES	21
19.2 Time Limits.....	21
19.3 Procedure.....	21
ARTICLE 20 ARBITRATION	22
20.1 Proceeding to Arbitration.....	22
20.2 Selection of an Arbitrator.....	22
20.3 Arbitration Procedure	22
20.4 Decision of the Arbitrator.....	22
20.5 Expenses	22
ARTICLE 21 SAFETY AND HEALTH.....	22
21.5 Occupational Health and Safety Administration	23
21.6 Boot Allowance	24
21.7 Respectful Workplace Policy Statement	24
ARTICLE 22 WORKERS' COMPENSATION SUPPLEMENT	24
22.1 Regular Employees.....	24
22.2 Employee Status and Benefits	25

TABLE OF CONTENTS

	PAGE
ARTICLE 23 CONDITIONS AND BENEFITS	26
ARTICLE 24 EMPLOYEE FILES	26
ARTICLE 25 DURATION OF AGREEMENT	26
APPENDIX A SALARY SCHEDULE.....	27
LETTER OF UNDERSTANDING #1 - 2024.....	32

ARTICLES OF A COLLECTIVE BARGAINING AGREEMENT
made in duplicate this 5th day of February, 2025.

between

MEEWASIN VALLEY AUTHORITY
hereinafter referred to as "the Employer"

PARTY OF THE FIRST PART

and

SASKATCHEWAN GOVERNMENT AND GENERAL EMPLOYEES' UNION
hereinafter referred to as "the Union"

PARTY OF THE SECOND PART

PREAMBLE

WHEREAS, it is the desire of the parties to this Collective Agreement to maintain the existing harmonious relationship between the **Employer** and the members of the Union, to promote co-operation and understanding between the **Employer** and the employees, and to recognize the value of joint discussions, and negotiations in matters pertaining to working conditions, hours of work and scale of wages to encourage economy of operation and elimination of waste, and to promote the morale, well-being and security of the employees of the **Employer**.

NOW THEREFORE, this Collective Agreement witnesseth that for and in consideration of the premises and covenants, conditions, stipulations and provisos herein contained, the parties hereto agree as follows:

ARTICLE 1 DEFINITIONS

In this Collective Agreement, unless the context otherwise requires, the expression:

- 1.1 **Employer** means the Meewasin Valley Authority, hereinafter referred to as the Employer.
- 1.2 **Bargaining Unit** means the group of unionized employees as per the Certification Order, as the employees.
- 1.3 **Chief Executive Officer** means the Chief Executive Officer of the Meewasin Valley Authority.
- 1.4 **Demotion** is defined as the movement of an employee from a position in one (1) class to a position in another class with a salary range of lower maximum.

- 1.5 **Employee or Employees** means an employee or employees to which the terms of this Collective Agreement apply as indicated in Article 2 hereof.
- 1.6 **Fiscal Year** is April 1st - March 31st.
- 1.7 **Part-Time Employee** means an employee who is scheduled to work less than full-time, as defined in Article 7, on a regular or term basis.
- 1.8 **Pay Plan** means the rates of pay as contained in Appendix A.
- 1.9 **Promotion** is defined as the movement of an employee from a position in one (1) class to a position in another class with a salary range of higher maximum.
- 1.10 **Prorata Basis** means prorated according to the time worked while employed, as a percentage of the time worked by full-time employees in the same classification.
- 1.11 **Regular Employee** is an employee appointed to a continuing position within the Meewasin Valley Authority.
- 1.12 **Term Employee** is an employee whose term of employment is specified by beginning and termination dates.
- 1.13 **Transfer** is defined as the movement of an employee from one (1) position to another in the same or a different class with a salary range having the same maximum.
- 1.14 **Union** means the Saskatchewan Government and General Employees' Union.
- 1.15 **Vacation** means annual vacation with pay.
- 1.16 **Seasonal Employee** is an employee whose employment is seasonal in nature and extends over a period that is less than twelve months per calendar year.
- 1.17 **Casual Employee** is an employee whose employment is only provided as needed by the Employer and carries no expectation of further work unless and until the employee is called to work by the Employer.

ARTICLE 2 SCOPE

This Collective Agreement shall apply to all employees of Meewasin Valley Authority within the Bargaining Unit of the Union, as set out in the Certification Order of the Saskatchewan Labour Relations Board or by mutual agreement of the parties to this Collective Agreement. Persons employed by the Employer via short-term training, or employment creation programs, or the like shall not fall within the scope of the Bargaining Unit of this Collective Agreement. Summer students, as historically employed by the Employer, will remain within the scope of the Bargaining Unit.

ARTICLE 3 UNION SECURITY

3.1 Recognition

The Employer agrees to recognize the Saskatchewan Government and General Employees' Union as the sole and exclusive collective bargaining agent for the employees covered by this Collective Agreement and hereby agrees to negotiate with the Union or its designated bargaining representatives in any and all matters pertaining to working conditions, hours of work and scale of wages so long as the order of the Labour Relations Board shall remain in effect.

3.2 The Employer agrees to acquaint new employees upon employment, with a copy of the Collective Agreement and the fact that a Collective Agreement is in effect, and direct the person to the Local representative.

3.3 Deduction and Remittance of Union Dues (Check Off)

On signed authorization by an employee, the Employer shall deduct, on behalf of the Union, all initiation dues, assessment, or levies, uniformly required, from the pay cheque of each employee, each month, who as a condition of employment is required to submit such initiation dues, assessments, or levies. The Employer shall remit to the Secretary Treasurer prior to the 20th day of the month following the calendar month in which such deduction is made, accompanied by a list of names, classifications, amount earned, amount of dues, initiation fees or levies, and addresses of employees from whose wages the deductions have been made. Such list may be transferred electronically by the Employer to the Union.

3.4 A monthly statement shall also be forwarded to the Union showing the names of all new employees covered by this Collective Agreement hired during the month, the date they were employed and the name of all employees covered by this Collective Agreement who have left the employ of the Employer during the month and the date of severance.

3.5 At the time Income Tax (T-4) slips are made available, the Employer shall indicate the amount of union dues paid by each Union member.

3.6 **Maintenance of Membership**

Every employee, who is now or hereafter becomes a member of the Union, shall maintain membership in the Union as a condition of employment, and every new employee whose employment commences hereafter shall, within thirty (30) days after commencement of employment, apply for and maintain membership in the Union as a condition of employment, provided that any employee in the Bargaining Unit who is not required to maintain membership or apply for and maintain membership in the Union shall, as a condition of employment tender to the Union the periodic dues uniformly required to be paid by the members of the Union.

3.7 An employee covered by this Collective Agreement who is temporarily filling an out-of-scope position shall continue to have union dues deducted from their salary and shall be entitled to all the benefits and protections afforded by this Collective Agreement.

3.8 **Representation**

Employees shall have the right to the assistance of a Union representative(s) during discussions related to grievances, or negotiations. Such representative(s) shall have access to the Employer's premises in order to investigate and assist in the settlement of a grievance(s).

3.9 The Employer shall allow the Union to post notices and information of interest to the employees on bulletin boards designated for that purpose in the office and at permanent Meewasin facilities.

3.10 The Employer agrees that there shall be no discrimination, interference, restriction, or coercion exercised or practiced with regard to any employee in the matter of hiring, wage rates, training upgrading, promotion, transfer, lay-off, discipline, classification, discharge, educational leave or otherwise by reason of age, race, creed, colour, national origin, political or religious affiliation, sex or marital status, sexual orientation, nor by reason of membership or activity in the Union or physical disability.

3.11 **Use of Volunteers**

The Union will be provided with as much notice as possible, with a minimum of ninety (90) calendar days when practical and an opportunity to meet and discuss any intent to utilize volunteers for work normally carried out by regular employees and when the loss of a regular position will result.

3.12 **Contracting Out**

The Union will be provided with as much notice as possible, with a minimum of thirty (30) calendar days' notice when practicable, and an opportunity to discuss any intent to contract out work of the Bargaining Unit when such contracting out will result in loss of work for a regular employee. The Employer will attempt to convey opportunities for project work that might be suitable for current employees through Departmental channels.

3.13 **Job Descriptions**

Employees shall be given a job description upon commencement of employment and an updated version in the event that a significant change to their job is made. Employees will be consulted prior to changes in their job description.

ARTICLE 4 NEW AND VACANT POSITIONS

4.1 **Vacant positions shall be posted on the designated bulletin board in the office and shared with all staff via email. Employees will have 10 working days to make written or electronic application.**

4.2 **Notification of Current Address**

Employees shall be responsible for keeping the Employer notified of their current addresses, and the Employer shall not be liable to grievance action where it can be shown that failure to receive notice of vacancy is the fault of the employee in not notifying the Employer of the change of address.

4.3 **Information in Postings**

Postings will contain information relevant to describing the job being offered including status and deadline for applications. Copies of all job postings and the names of successful applicants will be provided to the union.

4.4 **Role of Seniority in Appointments**

The Employer shall first attempt to fill vacant positions from within the Bargaining Unit. The senior internal applicant with the required knowledge, skills and ability as well as necessary qualifications, competence and capability will be appointed to the position subject to a trial period as per Article 6.3. If no internal applicant is suitable, then outside applicants will be considered.

4.4.1

Term Employees

The Employer agrees that term employees who keep the Employer informed, in writing by March 1st of each year, of their current address and desire to be employed, will be informed by letter, of projected job opportunities. Based on available jobs, the Employer will hire employees who have successfully completed the previous season(s) work.

Term employees shall be notified, in writing, of their specific start and end dates of employment. A copy shall be sent to the Union.

4.5

Reversion of Regular Employees

Regular employees who accept temporary in-scope work assignments will return to their regular positions at the completion of the temporary work, unless there is a mutual agreement to revert prior to the completion of the temporary work. Should such an employee's regular job have been abolished during a temporary work assignment, the employee shall have the benefit of Article 8 (Layoff).

4.6

New Classifications

The Employer will provide the Union with a job description and provisional classification for any new position created within the Union's scope. If the Union disagrees with the provisional classification, it shall notify the Employer within sixty (60) days of its notification. In such event, the parties shall negotiate and finalize the classification's title and rate of pay forthwith.

4.7

Reclassification

- a) When the duties of an in-scope position have significantly changed, either the Employer or the employee may initiate a review of their classification. Such review shall be limited to one (1) per position during the term of the Collective Agreement. The review shall be conducted by the Employer. If the review determines that a reclassification is warranted, such adjustment shall be retroactive to the date at which the review was initiated/requested in writing. The Union shall be notified of the results of any such review.
- b) No employee shall have their wages reduced as a result of a review and subsequent downward reclassification. Should a downward reclassification occur, the incumbent will receive no wage increases until such time as the wage scale for the classification meets the wage currently paid to the incumbent.

ARTICLE 5 PAY ADMINISTRATION

- 5.1** Pay periods will be bi-weekly. The rates of pay contained in Appendix A attached to and forming part of this **collective agreement**, shall be the rates paid to employees occupying positions **within the scope of the bargaining unit**. The parties agree that all disputes over changes in job requirements or position descriptions will be resolved pursuant to the grievance procedure.
- 5.2** Where the **Employer** is participating in an employment program under which all or part of the related costs are paid by government, **or a third party**, the rates of pay will be those contained in Appendix A, unless the employment program specifically limits pay rates to rates less than those in Appendix A, in which case the rates will be the maximum allowed by the program. The **Employer** will not participate in any subsidized employment program which would reduce or replace any regular positions.
- 5.3** **Hiring Rates**
- Upon initial hire as a Meewasin employee**, rates of pay shall be the minimum **rate** of the appropriate salary range. **At initial hire**, the Employer may **elect to place an employee up to Step 2 of the appropriate pay range** based on previous related experience.
- 5.4** **Increments**
- All **full-time** employees shall **be** eligible for an annual increment to the maximum of their established ranges **based on the date of hire**. **Part-time** employees **shall be eligible** after (1,885) hours (36.25/week x 52 = 1885) worked since hire, or **since their** last increment.
- 5.4.1** When an employee returns to work after **an unpaid** leave of absence or lay-off, **they** will be credited with all service before the leave or lay-off. Having achieved the required accumulation **of 1,885 hours**, the date upon which the increment is earned will be the new increment date. Increments shall be automatic. For the purpose of Article 5, days paid for sick leave, pressing necessity, holidays, vacation, Worker's Compensation, leave with pay and Union business leave shall be **credited** as service.
- 5.5** **Changes in Pay Range**
- 5.5.1** **If** a job is assigned to a higher pay class the employee shall move to the same step in the new pay class as held in the previous class.

5.6 Salary on Transfer

When an employee is transferred to a different position either voluntarily or involuntarily within the same pay classification, their hourly rate of pay and their increment date shall not be changed.

5.7 Demotion - Voluntary/Involuntary

Where an employee accepts movement to a job in a lower pay classification, the employee shall be placed in the step in the new classification that produces the least reduction in former salary. The employee's increment date shall not be changed.

5.8 Promotion

On promotion, an employee's rate of pay shall be adjusted to the minimum of the new range except that the rate will not be less than five (5) percent above the employee's current salary and not more than the maximum of the new range. If the addition of five (5) percent produces a rate between two (2) steps in the range of the higher paid position, the salary shall be adjusted to the higher of these two (2) rates.

5.9 Lay-Off and Recall

5.9.1 Where an employee accepts a job at a lower pay class, in lieu of a lay-off or as a result of recall, the employee shall be placed at the step of the new range which provides the minimum reduction in salary.

5.9.2 A written notice of recall will be forwarded to the last known address of the employee, or handed directly to the employee. A copy of the notice will be kept on file. The Union shall have the right to review this file upon request. The employee will be given ten (10) days in which to respond.

5.10 Temporary Performance of Higher Position Duties

Where an employee is assigned by the Employer to act in a higher-paid classification, that employee shall be paid at the step in the higher range that produces a temporary wage increase consistent with Article 5.8 Promotion. Such temporary assignment is considered service and will not interfere with increment date calculation.

5.11 Severance Pay

5.11.1 A regular employee shall be entitled to severance pay on the basis of two (2) weeks' pay every year or portion thereof. Pay will be calculated on the basis of the employee's rate of pay at the time of separation. The

calculation of severance pay will count the notice period set out in Article 8 as part of the period of service.

- 5.11.2 Such payment will be made in the event of job abolition, or when an employee resigns at the time of lay-off or when an employee's name is removed from the re-employment list.

5.12 Travel and Incidental Expenses

Employees are responsible for the timely submission of expense claims for verification and payment.

- 5.12.1 Employees authorized to use their motor vehicle on a regular basis in the performance of their duties shall receive a monthly allowance of two hundred (\$200) dollars per month and shall be reimbursed at the current maximum Public Service rate for all out-of-town mileage.

Employees authorized under this article, shall be paid at the current Saskatchewan Public Service Commission travel allowance rate to wit: PS 601-A Travel Allowance, hereinafter referred to as the Public Service Rate.

5.12.2 Incidental Mileage Expenses

Employees authorized on an occasional basis to use their personal vehicle for business purposes will be paid the greater per trip of \$6.00 or kms at the current Public Service Rate, as **identified above**.

- 5.12.3 **Employees at the Beaver Creek Interpretive Centre, directed by management, and using their personal vehicle to specifically travel to manually open and close the gate, shall be paid bi-weekly in the amount of \$5.00, in lieu of mileage and/or per trip rate and/or monthly allowance. Meewasin Valley Authority shall appoint employees to fulfill this role at any given time.**

5.12.4 Accommodation

Actual and reasonable **accommodation** charges supported by a receipt, or \$40.00 **with no receipt** will be paid for **authorized overnight travel**.

5.13 Meals

Meals in or out of province will be paid **during authorized travel pursuant to the Public Service Rates, as identified above**.

5.13.1 Incidental Expenses

- 5.13.1.1 Actual and reasonable charges **will be reimbursed** for such items as taxis, parking and storage of vehicles, telephone, gratuities, laundry, dry cleaning and valet service. For all the above charges, expenditures of

more than ten (10) dollars require receipts. Other incidental expenses may be claimed if reasonable.

5.14 Overtime

5.14.1 All overtime shall be **worked** on a voluntary basis **and** must be authorized in advance by the **manager or designate**. All authorized hours in excess of the regular daily or weekly hours shall be accrued at the rate of 1.5x the **regular** rate of pay.

5.14.2 Overtime **shall** be compensated via time off in lieu at the (1.5 x) **rate** except where, with CEO approval, an employee has requested **the** overtime hours be paid out. Time off in lieu shall be taken at a time mutually **agreed between the Employer and employee**. Any time in lieu not taken by March 31st **of** each year will be paid out at the rate **of pay** when earned.

5.14.3 **Rink employees' overtime will be compensated and paid out as incurred, notwithstanding Article 5.14.2.**

5.14.4 **A call-back to work after an employee has left the workplace will be paid at a minimum of three (3) hours at overtime rates.**

5.15 Shift Differential

In addition to regular rates of pay, a shift differential in the amount of one dollar **and twenty five cents (\$1.25)** per hour shall be paid **to all employees** for all hours worked between 6:00 P.M. and 6:00 A.M. subject to the following:

- a) Shift differential shall not be part of basic wage rates nor be used in calculating overtime rates, nor shall it be paid for any hours for which overtime rates are being paid;
- b) **Shift differential is payable where eligible hours are assigned/scheduled by the Employer, not including conferences and/or training events.**

ARTICLE 6 PROBATION

6.1 An employee shall be considered to be on probation for the first six (6) months/nine hundred (900) hours of service with the **Employer**.

6.2 During the period an employee is on probation, **they** shall be entitled to all rights and privileges of this Collective Agreement except as herein noted:

- a) The employment of such an employee may be terminated at any time during the probationary period with reasons in writing

supplied and the employee shall have recourse to the grievance procedure only after completing the probationary period.

6.3 Employees who are promoted or transferred to vacant or new positions shall serve a trial period of three (3) months/four hundred and fifty (450) hours to demonstrate their suitability for the job. During the trial period, an employee may revert, or be required to revert to **their** former position and any other employee promoted or transferred because of the rearrangement of positions resulting from the original appointment shall also be returned to **their** former position.

6.4 Notwithstanding the above provisions, it is agreed that the probation period specified in Article 6.1 may be extended for a further three (3) months/four hundred and fifty (450) hours or the trial period specified in Article 6.3 for a further two (2) months/three hundred (300) hours by mutual consent between the parties in this Collective Agreement. Application for extension of an employee's probation or trial period can be made by either party at any time up to fifteen (15) days prior to the completion of the initial period.

6.5 Upon successful completion of the probationary period, the employee shall be so informed in writing.

6.6 On Reclassification

No probationary period shall be required of an employee in a position which is reclassified unless the employee is on probation; if on probation the employee shall continue to serve the probationary period minus service accumulated to that point.

6.7 Assessment While on Probation

Any written performance assessments performed on any probationary employee shall be shown to the employee at the time of the assessment and shall be signed by the employee to indicate awareness of the assessment.

6.7.1 Employees on probation shall receive a written evaluation of their performance, at the end of the second (2nd) and fifth (5th) months, upon request.

6.8 An employee who has worked in excess of sixty (60) days, but less than the probationary period, shall receive an Exit Performance Assessment upon termination.

ARTICLE 7 HOURS OF WORK

7.1 Except as otherwise stated below, the **standard** hours of work are five (5) days, Monday to Friday, 7.5 hours per day, and 37.5 hours per week. **Full time employees are paid 36.25 hours per week. The additional 1.25 hours shall be placed in the employee's Earned Days Off (EDO) bank. This equates to 65 hours of EDO time per calendar year. The employee's usage of banked EDO is subject to prior management approval.**

The Construction & Facilities Supervisor, Construction Field Coordinator, Horticulture Field Coordinator, and Resource Management Field Coordinator, work a 40 hour week. **Full time employees in these positions are paid 38.75 hours per week. The additional 1.25 hours shall be placed in the employee's Earned Days Off (EDO) bank. This equates to 65 hours of EDO time per calendar year. The Employee usage of EDO hours is subject to prior management approval.**

7.2 Part-Time Employees

Part-time hours of work will be assigned by the Employer. Employees working 7.5 or 8 hours per day, but less than 37.5 or 40 hours per week, on a regular and recurring schedule, will be paid for 7.25 or 7.75 hours per day. The remaining .25 hours per day will be placed in their Earned Days Off (EDO) bank. Employees in classifications H3-H5 will be paid for all hours worked and will not accumulate EDOs.

7.3 The Employer may approve flexible start and stop times for shifts provided that the core hours of Monday to Friday from 9 AM to 4 PM are covered. Flexible start/stop times will not result in overtime or shift differential. In the months of May through September flexible start/stop times may be used to avoid extreme heat events.

7.4 The Employer may require or permit employees at Interpretation Centres, the Rink or other event-driven staff, to work days other than Monday to Friday, and may include evening work. If the assigned/scheduled hours worked are in excess of 37.5 hours per week, or 7.5 per day, overtime provisions apply.

7.5 Rest Periods

All employees shall have two (2) fifteen (15) minute rest periods per day.

ARTICLE 8 LAY-OFF

8.1 Written notice **of layoff, as set out below**, shall be given to any employee **other than where an employee is subject to a** definite term, at the commencement of employment.

- a) Four (4) weeks written notice if their period of employment is less than five (5) years;
- b) Six (6) weeks written notice if their period of employment is five (5) years or more, but less than ten (10) years;
- c) Eight (8) weeks written notice if their period of employment is ten (10) years or more.

A copy of the notice shall be sent concurrently to the Union.

8.2 Employees shall be paid in lieu of notice if such notice is not given.

8.3 In the event of a lay-off required due to lack of work or staff reduction, the more senior employees shall be retained in employment, subject to having the appropriate qualifications and ability.

8.4 A laid off employee who has completed at least twelve (12) months or eighteen hundred eighty five (1885) hours of service in the bargaining unit, shall be entitled to recall from lay off for a period of twenty-four (24) consecutive months provided a position is available for which they have the appropriate qualifications and ability.

ARTICLE 9 SENIORITY

9.1 Definition of Seniority

Seniority is defined as the total length of service in a regular and/or term employee position for employees who have completed twelve (12) months/one thousand and eight hundred (1,800) hours of accumulated service in the Bargaining Unit.

9.2 Loss of Seniority

Seniority shall only be lost for the following reasons:

- a) Dismissal or termination for cause and not reinstated.
- b) Resignation **or retirement** in writing.
- c) Appointment to an out-of-scope position, other than on temporary performance of higher duties.
- d) Continuous layoff for a period in excess of twenty-four (24) months.

ARTICLE 10 VACATION

- 10.1** Vacation credits shall be earned on the **basis of anniversary date and continuous employment as follows:**
- a) During the first (1st) and subsequent years including the seventh (7th) year of continuous employment, one and one-quarter (1 1/4) days per month worked or fifteen (15) working days per year;
 - b) During the eighth (8th) and subsequent years including the fourteenth (14th) year of employment, one and two-thirds (1 2/3) days per month worked or twenty (20) working days per year;
 - c) During the fifteenth (15th) and subsequent years of continuous employment including the twenty-fourth (24th) year of continuous employment two one-twelfth (2 1/12) days per month worked or twenty-five (25) working days per year.
 - d) During the twenty-fifth (25th) and subsequent years of continuous employment, two and one-half (2 1/2) days per month worked or thirty (30) working days per year.
- 10.2** Vacation Year means the twelve (12) month period commencing on the first (1st) day of April in each calendar year and concluding on the thirty-first (31st) day of March of the following calendar year unless prior agreement provides alternate dates.
- 10.3** Employees shall be entitled to take vacation leave to the extent earned in an unbroken period. Those who receive vacation allowance on each cheque shall be granted leave of absence without pay, if requested. In both cases, the leave will be taken at a time mutually agreed between the employee and the Supervisor.
- 10.4** An employee may be permitted to carry over any unused vacation entitlement from vacation year to vacation year with the approval of the Chief Executive Officer or designate. Such requests and the Chief Executive Officer's response shall be in writing.
- 10.5** All employees who work less than full-time, year round, shall be paid vacation allowance at the appropriate rate of gross wage earnings on each pay cheque upon request by the employee.
- 10.6** When an **employee** holiday designated in Article 11 falls within an employee's vacation, an additional day(s) vacation will be granted.
- 10.7** In the event of death of an employee, any amount due under this Article shall be paid to the estate.

10.8 **Vacation Credits on Re-employment**

A regular employee who has had a break in service or has left the employment of Meewasin Valley Authority for two (2) years or less shall, upon return, be credited with vacation credits earned prior to the break in service. The two (2) year period shall not include time spent on the re-employment list.

ARTICLE 11 EMPLOYEE HOLIDAYS

11.1 Employee holidays shall mean the following days:

New Year's Day, Family Day, Good Friday, Victoria Day, Canada Day, Saskatchewan Day, Labour Day, **National Day for Truth and Reconciliation**, Thanksgiving Day, Remembrance Day, Half Day Christmas Eve, Christmas Day, Boxing Day, and any other day proclaimed by federal, provincial, or municipal authority to be a holiday. In addition, one (1) **individual floating paid workday subject to prior approval by the Employer. The floating day will not result in payment of overtime.**

11.2 When an **employee** holiday falls on an employee's regular day off, another day off with pay shall be granted in lieu of the holiday to run continuously with the employee's regular days off and such day off in lieu shall be treated as an employee holiday for the purpose of the Collective Agreement as it applies to that employee.

11.3 **Employees Working Less than Full-Time**

Part-time and term employees working on **employee** holidays will be paid pursuant to the *SK Employment Act*.

11.4 **Falling on Days of Rest**

If any one of the holidays listed in Article 11.1 falls on a Saturday or Sunday and is not proclaimed as being observed on some other day(s), it shall be observed so as to be continuous with the weekend.

11.5 **Working on a Holiday**

11.5.1 An employee who is required to work on a designated holiday shall be paid at the rate of one and one-half (1 1/2) times the regular rate of pay in addition to the regular daily rates.

By agreement between the employee and the Supervisor, the employee may take a day off in lieu of regular pay at mutually agreeable time.

11.5.2 An employee who is authorized to perform overtime work on a designated holiday shall be paid at a rate of two (2) times **their** regular pay for each hour in excess of normal hours which **they** work.

ARTICLE 12 SICK LEAVE

- 12.1 Sick leave, for purposes of this Article, means that period of time an employee is absent from work with full pay by virtue of being sick or disabled or under examination or treatment of a licensed health care provider or because of an accident or illness for which compensation is not payable under The Workers' Compensation Act.
- 12.2 Employees shall earn sick leave credits based on the following rate for full-time employees: fifteen (15) days sick leave per year at the rate of one and one-quarter (1 1/4) days per month of employment, pro-rated for part time employees.
- 12.3 The unused portion of an employee's sick leave shall be accumulated from year to year to a maximum of two hundred and sixty-two (262) days.
- 12.4 Employees will draw on sick leave credits to the extent earned.
- 12.5 A deduction shall be made from accumulated sick leave of all normal working days absent for sick leave. An employee shall inform the Supervisor normally before starting time or as soon as possible of the need to be absent.
- 12.6 An employee may be required to produce a certificate from a medical doctor supporting the inability of the employee to report for work where such sick leave exceeds **four (4) days**. In circumstances where an employee's absenteeism exceeds the in-scope average and/or creates a pattern, the Employer may require a certificate for any and every sick leave, paid or unpaid. **The Employer will cost share (50%) medical certificates twice per year, to a maximum of \$25 per certificate if supported by a receipt from the medical provider.**
- 12.7 The payment of benefits can only cease on the date of lay-off or separation when the disability started within the two (2) months preceding this date, and that notice of lay-off or separation was given prior to the beginning of the disability. In all other situations relating to lay-off or separation, benefits must be paid for the lessor of the duration of the disability, the utilization of all accumulated days, or fifteen (15) weeks.
- 12.8 **Personal Wellness Days**
- Two paid Personal Wellness Days shall be allotted to full-time and part-time employees after twelve (12) consecutive months of employment with the Employer. Personal wellness days are drawn from an employee's sick leave credits.**
- An employee wishing to take a Personal Wellness Day must have the prior approval of Management. Personal Wellness Days must**

be taken within the fiscal year and are not available for carry over into the next fiscal year.

Personal Wellness Days shall not be used in conjunction with Vacation days. Personal Wellness Days will not create overtime. The employee is not required to provide reasons for such request.

ARTICLE 13 EMPLOYEE BENEFITS

13.1 As a condition of employment all regular full-time employees shall participate in the Saskatchewan Public Employees' Superannuation Plan, the Public Employees' Group Life Insurance Plan and the Public Employees' Disability Income Plan. Part-time or term employees meeting the requirements for the Disability Income Plan and having the option to join, shall be allowed to join and the Employer shall agree to pay the Employer portion, if the employee opts to participate in the Plan.

13.2 The Employer agrees to provide, to the employees at no charge, the Public Employees' Dental Plan and an additional .51% to enhance the Public Employees' Dental Plan, effective upon signing of this Memorandum of Agreement (December 1, 1998).

13.3 Subject to the qualifying provisions of employee **benefits, an employee on an Employer approved leave** may elect to maintain **their coverage** for the period **of such leave by self-paying the required monthly premiums as determined by the plan carrier(s):**

- **Pension Plan - regular contributions to the plan cease with the last day of work. However, the employee remains enrolled in the plan and may make voluntary contributions on their own. Such contributions will not be matched by Meewasin.**
- **Dental Plan - Full plan coverage continues during leave and Meewasin pays required premiums.**
- **Disability Plan - The employee may choose to continue this coverage. Employee cost is a percentage of salary and Meewasin continues to pay the remaining required Employer premium.**
- **Life Insurance Plan - The employee may choose to continue this coverage by paying the required premium and Meewasin continues to pay the remaining required Employer premium.**

13.4 **Pension Plan**

The Employer's contribution to the pension plan will be 7.25% with such contributions matched by the employees.

13.5 Sustainable Active Transportation Incentive (SATI)

When an employee is scheduled to work at least eight (8) days per month the Employer and Employee will cost share (50%) a monthly adult Saskatoon Transit bus pass or occasional use go-pass, subject to proof of employee purchase.

ARTICLE 14 PARENTAL LEAVE

14.1 An employee who has completed **thirteen (13) weeks** of employment and who makes application for leave at least **four (4) weeks** in advance of the requested commencement date and provides the Supervisor with a medical certificate or adoption order certifying that **they are** pregnant or about to adopt and specifying the **estimated date of birth** or adoption is entitled to and shall be granted maternity, **parental** or adoption leave without pay in accordance with the following Articles:

14.2 A period of up to **seventy-eight (78) weeks** in any combination before or after the birth of a child **if one parent takes both maternity or adoption leave and parental leave. This must be taken consecutively.** Where a doctor's certificate is provided stating that a longer period of maternity leave is required, an extension of up to **fifty-two (52) weeks** shall be allowed. Leave in the event of the adoption of a child shall cover a period of up to **seventy-eight (78) weeks** following the date of adoption. Requests for such leave shall be made **four (4) weeks** in advance of the commencement date, except in unavoidable circumstances.

14.3 In the event of the birth or adoption of a child, an employee who has completed **thirteen (13) weeks** of employment, shall be entitled to a maximum of **seventy-one (71) weeks without pay** for the parent who did not take maternity or adoption leave. Requests for such leave shall be made **four (4) weeks** in advance of the requested date of commencement. The leave may be taken in any combination before or after the birth or adoption of the child.

14.4 The Employer shall not dismiss or lay-off an employee because of pregnancy or adoption, or because an employee has applied for leave in accordance with the above.

14.5 While on the above leave, an employee shall retain full employment status during the period in which **they** would have normally been employed. However, sick leave and vacation credits will not accrue during the period of the leave, and the employee will not be entitled to sick pay or paid statutory holidays during the above.

14.6 When an employee elects to return to work prior to the expiration of leave granted under this Article, at least fifteen (15) days' notice in writing shall be provided to the Employer. Upon return, the employee shall be placed in their former position, or an equivalent position.

- 14.7** Should an employee not return to work within the period defined under Article 14.1 and 14.2 **they** shall be deemed to have terminated employment unless satisfactory reason is demonstrated.

ARTICLE 15 PRESSING NECESSITY AND BEREAVEMENT LEAVE

- 15.1** Employees shall be allowed leave of absence with pay without loss of benefits in cases of leave under this Article to a maximum of five (5) days per request. The leave shall be granted for urgent personal reasons or for bereavement or serious illness of a member of the employee's immediate family.

15.2 Personal/Family Leave

An employee may be permitted by the Employer to use five (5) days sick leave credits per fiscal year for personal/family responsibilities.

Personal/Family Leave is used for carrying out a personal or a family responsibility within the context of today's societal demands and pressures.

For purposes of this provision, immediate family shall mean spouse, child, parent, sibling, aunt/uncle or grandparent and the actual spousal equivalents thereof.

ARTICLE 16 UNION BUSINESS LEAVE

- 16.1** A bargaining unit representative (1) of the union shall not suffer any loss of pay or benefits for all the time spent in negotiations with the Employer.
- 16.2** One (1) employee representative of the Union shall suffer no loss of pay or benefits in time involved in grievance procedures; but this shall not apply to any arbitration hearings.
- 16.3** Upon written request to the Employer, an employee elected or appointed to represent the Union at conventions shall be allowed leave of absence without pay and benefits. Leave of absence without pay and benefits shall be allowed for employees to attend meetings of the Provincial Executive and its Committees, or any bodies affiliated with the Saskatchewan Government and General Employees' Union. It is agreed that pay and benefits will be continued by the Employer. The Employer shall submit an invoice detailing names, dates and number of hours, to SGEU for reimbursement by the Union.
- 16.4** An employee who is elected or selected for a full-time position with the Union, Saskatchewan Federation of Labour or Canadian Labour Congress, shall be granted unpaid leave of absence for a period of one (1) year. Such leave may be renewed each year, on request, during **their** term of office to a maximum of three (3) years.

ARTICLE 17 GENERAL AND EDUCATIONAL LEAVE

17.1 Subject to the demands of the work place, leave of absence without pay may be granted to any employee by the Chief Executive Officer. The employee's request and reasons and the Chief Executive Officer's response shall be in writing. Employees on indefinite leave of absence shall be required to apply for extensions annually giving proof that the original conditions under which the leave was granted still prevail. Definite leave is leave of a specified duration.

17.2 Jury Duty

In the event that an employee is required to serve as a juror or to appear in court as a witness, or for jury selection, **they** shall suffer no loss of pay. The employee shall deposit with the Employer the full amount of compensation received from the court, excluding mileage, travel and meal allowance.

17.3 Deferred SLP

In the event that one or more employees within the scope of the union provide notice to the Employer and union of a desire to establish a Deferred Salary Leave Plan (DSLPP), the parties agree that they will enter into negotiations to that end expeditiously. The parties further agree that such negotiations will not constitute a re-opening of this collective agreement and that any DSLP that may be arrived at shall not form a part of this collective agreement.

ARTICLE 18 DISCIPLINE, SUSPENSION AND DISMISSAL

18.1 Letter of Reprimand

Reprimands of a serious nature shall be recorded by means of a letter to the employee with a copy to the Union. The employee's reply to specific complaints, accusations or expressions of dissatisfaction shall be recorded.

18.2 Notice of Termination of Employment

An employee who has completed **their** probationary period may be dismissed for cause by the **Employer**. Such employee and the Union shall be advised in writing by the **Employer** of the reasons for the dismissal.

18.3 Notice of Suspension

An employee may be suspended for cause. When an employee is suspended **they** shall be given the reason in the presence of **their** Steward. Reasons shall also be provided in writing to the employee and to the Union.

18.4 Burden of Proof

In cases of reprimands, suspension, and dismissal, the burden of proof of just cause shall rest with the Employer. Evidence shall be limited to the grounds stated in the suspension, dismissal or reprimand notice. The record of an employee shall not be used for any reason after twenty-four (24) months of satisfactory service. Both parties may mutually agree to have any letters of suspension or reprimand removed after (twelve) 12 months.

18.5 An employee who has been unjustly suspended or dismissed shall be immediately reinstated in **their** former position without loss of benefit.

ARTICLE 19 GRIEVANCES

19.1 Any disagreement between the parties to this Collective Agreement with respect to the application or interpretation of the Articles contained herein, or any other matters relating to conditions of employment shall be resolved according to the following procedure:

19.2 Time Limits

A grievance shall be deemed to have been initiated on the date a written statement of grievance has been received by the Director of Operations or designate. Such grievance must be initiated within thirty (30) calendar days from the date of the alleged violation of the Collective Agreement or the date the grieving party knew or ought to have known about the circumstance(s) being grieved.

19.3 Procedure

Step 1: The written grievance shall be submitted to the Director of Operations who shall provide a written decision within fourteen (14) calendar days to the grievor and the Union.

19.4 Step 2: Failing resolution of the grievance at Step 1, the grievance may be referred by the Union to the CEO within fourteen (14) days of the date of the decision of the Director of Operations. The CEO will provide a written decision within fourteen (14) calendar days to the grievor and the Union.

19.5 Step 3: Failing a satisfactory settlement at Step 2, the Union may, within seven (7) calendar days of receipt of the decision at Step 2, refer the grievance to an Arbitrator.

19.6 Notwithstanding the above, time limits may be modified by mutual agreement between the parties.

ARTICLE 20 ARBITRATION

20.1 Proceeding to Arbitration

When either party requests that a grievance be submitted to Arbitration, the request shall be made in writing to the other party **to** the Collective Agreement.

20.2 Selection of an Arbitrator

20.2.1 The parties will reach agreement on a mutually acceptable Arbitrator. If agreement cannot be obtained between the parties then either party can apply to the Saskatchewan Minister of Labour Relations and Workplace Safety for the appointment of an Arbitrator.

20.2.2 The parties shall, within twenty (20) working days notify the designated Arbitrator that they have been selected by both parties to act as the Arbitrator.

20.3 Arbitration Procedure

20.3.1 The Arbitrator shall fix a time and place of sitting after consultation with the parties.

20.3.2 The Arbitrator shall determine the process, but shall give full opportunity to all parties to present evidence and make representations. The Arbitrator shall, as much as possible avoid legalistic or formal procedure.

20.4 Decision of the Arbitrator

20.4.1 The decision shall be final, binding and enforceable on all parties.

The Arbitrator shall not have the power to change this Collective Agreement, or to alter, modify or amend any of its provisions. However, the Arbitrator shall have the power to dispose of a grievance by any arrangement that **they** deem just and equitable.

20.4.2 Should the parties disagree as to the meaning of the decision, either party may apply to the Arbitrator to clarify the decision, which it shall do within (14) calendar days of receipt of the decision.

20.5 Expenses

The fees and expenses of the Arbitrator and any other common expenses, shall be shared equally by both parties.

ARTICLE 21 SAFETY AND HEALTH

21.1 The Employer will comply with the provisions of the Saskatchewan Employment Act.

- 21.2 Adequate first aid supplies (based on Workers' Compensation Board recommendations) shall be provided at all Employer work sites and for all vehicles.
- 21.3 The Employer will supply winter survival kits acceptable to the Saskatchewan Safety Council for use in all company vehicles.
- 21.4 **The Employer will cover the cost of first aid training for staff working regularly at out-of-office sites where the Employer determines a need.**

21.5 Occupational Health and Safety Administration

a) Occupational Health and Safety Committees

There shall be an Occupational Health and Safety Committee consisting of representation from the Union and the Employer and the parties agree to cooperate in the establishing and ongoing function of this Committee.

b) Referral of Safety Concern

An employee or a group of employees who have a health or safety concern should endeavour to resolve the concern by first referring the concern to the immediate Supervisor or Safety Officer, who will investigate and take remedial action. Should the concern not be addressed, the employee or group of employees shall bring the concern to the attention of the Occupational Health and Safety Committee.

c) Duties of the Committee Agreed

The Occupational Health and Safety Committee shall hold meetings and regular inspections to deal with all unsafe, hazardous or dangerous conditions without loss of pay. Minutes of all committee meetings shall be provided to the Union, Employer and Occupational Health and Safety Branch of the Labour Relations and Workplace Safety of the Province of Saskatchewan.

d) Safety Measures

Employees shall be supplied and required to use all necessary tools, equipment and protective clothing as required by Safety Regulations and/or all established procedures.

e) Right to Refuse Dangerous Work Agreed

Employees may refuse to do any particular act or series of acts, where they have reasonable grounds for believing it would be unusually dangerous to their health and safety or that of their co-workers, until steps have been taken to satisfy them otherwise or

until the Occupational Health Officer (OHO) has established the matter. The worker may not be discriminated against by reason of the fact that **they have** exercised this right. An Employer may, however, temporarily assign the employee alternate work, at no loss of pay, until the matter has been resolved.

f) No Disciplinary Action

No employee shall be required to work on any job or operate any equipment which, in the opinion of the employee or the Occupational Health and Safety Committee, is unsafe until the Committee has investigated the matter or situation. No disciplinary action shall be taken against an employee under these conditions.

21.6 Boot Allowance

A \$125 annual boot allowance shall be paid to employees in the following position codes (Appendix A): S-3 Resource Management Tech., S-8 Construction & Facilities Supervisor, S-9 Resource Management Officer, H-1 through H-5. Returning term, seasonal, casual and/or summer students in these areas will be eligible for this allowance every two (2) years. Other employees required by the Employer to attend at construction sites in the regular course of their duties will also be eligible for this allowance every two (2) years.

21.7 Respectful Workplace Policy Statement

- a) Harassment is prohibited under *The Saskatchewan Human Rights Code* and *The Saskatchewan Employment Act*. It is the Employer's responsibility to provide a workplace free from harassment.
- b) Employees have a right to be treated reasonably and with respect, and work in an environment free of harassment. Employees have a legal responsibility not to participate in harassment. The Employer will not condone or tolerate unwanted, unwelcome attention or disrespectful behaviour that is harassing in nature under the parameters contained within *The Saskatchewan Human Rights Code* and *The Saskatchewan Employment Act*.

ARTICLE 22 WORKERS' COMPENSATION SUPPLEMENT

22.1 Regular Employees

- 22.1.1 When a regular employee is injured in the performance of his duties, or incurs an industrial illness, and the accident or illness is compensable under the provisions of The Workers' Compensation Act, 1979, the following provisions shall apply.

- 22.1.2 Subject to the proviso that the total compensation received by an employee shall not exceed normal earnings, regular employees shall be compensated on the following basis:
- 22.1.3 From and including the day of injury to not more than two (2) years from the date of injury or until the employee's sick leave credits are exhausted, whichever occurs first, the employee shall receive his normal earnings and any benefits payable from Workers' Compensation shall be paid directly to the Employer on behalf of the employee. The difference between the employee's normal earnings and the benefit payable from Workers' Compensation will be charged against the employee's available sick leave credits.
- 22.1.4 After two (2) years from the date of injury or when the employee's sick leave credits are exhausted, whichever occurs first, the employee shall receive payments only as provided by the Workers' Compensation Board.
- 22.1.5 Pending receipt of payments from the Workers' Compensation Board, an employee shall receive normal earnings, provided however, that the Employer in its discretion, may limit such earnings to the amount of an employee's accumulated sick leave benefits as at the commencement of his disability. Proof of disability will be required before such payments are made.
- 22.2 **Employee Status and Benefits**
- 22.2.1 An employee shall be entitled to carry forward any unused vacation leave up to and including the full entitlement for the month of the injury, until **they** return to work. While an employee is being paid Workers' Compensation, **they** shall not earn any vacation or sick leave credits.
- 22.2.2 After two (2) years from the date of injury or when the employee's sick leave credits are exhausted, whichever occurs first, the employee shall receive an indefinite leave of absence for up to one (1) year, subject to renewal after each additional year.
- 22.3 Subject to the time restrictions specified in Article 22.4, an employee who is receiving benefits from the Workers' Compensation Board as a result of an accident arising out of the performance of regular duties with the **Employer** shall continue to be paid by the Employer, and the Employer shall receive reimbursement from the Workers' Compensation Board to ensure that there is no delay to the employee in receiving benefits.
- 22.4 The payment by the **Employer** provided in Article 22.3 shall continue during the period of disability or for a period of twelve (12) months, whichever is the shorter.

ARTICLE 23 CONDITIONS AND BENEFITS

- 23.1 All provisions of this Collective Agreement are subject to applicable laws now or hereinafter in effect. If any law now existing or hereafter enacted, or proclamation or regulation shall invalidate any portion of this Collective Agreement, the entire Collective Agreement shall not be invalidated.
- 23.2 All benefits of this Collective Agreement shall, unless otherwise specified, accrue on a prorata basis to employees who work less than full-time.

ARTICLE 24 EMPLOYEE FILES

- 24.1 An employee shall be allowed to peruse their own personnel file upon request to the Director of Operations.
- 24.2 The parties recognize the value of performance evaluation and as such the Employer agrees to ensure the process for conducting such evaluations are standardized.

ARTICLE 25 DURATION OF AGREEMENT

- 25.1 This Agreement shall be binding and remain in effect from April 1, 2022 to March 31, 2026 and shall continue from year to year, thereafter unless either party gives to the other party notice in writing to negotiate amendment(s), no less than sixty (60) days nor more than one hundred twenty (120) days prior to the expiration date of this Collective Agreement.
- 25.2 Any changes deemed necessary in this Collective Agreement may be made by mutual agreement at any time during the existence of this Collective Agreement.
- Both parties shall adhere to the terms of this Collective Agreement during collective bargaining.

APPENDIX A SALARY SCHEDULE

April 1, 2022: 1.5% Retroactive

April 1, 2023: 1.5% Retroactive

April 1, 2024: 2.0% Retroactive

April 1, 2025: 2.25%

Retroactivity: Those employed at date of ratification.

The salary range indicators S1 - S10 will be updated/renamed accordingly as agreed to by the parties. The Employer will provide communication/explanation to employees regarding changes.

APPENDIX A - SALARY SCHEDULE - EFFECTIVE APRIL 1, 2022 (1.5%)							
POSITION			Start	Step 1	Step 2	Step 3	Step 4
S1	Receptionist	Annual	39,134	41,091	43,146	45,304	47,568
	Donations Assistant	Hourly	20.76	21.80	22.89	24.03	25.24
S2	Interpreter I	Annual	41,989	44,088	46,292	48,606	51,037
		Hourly	22.28	23.39	24.56	25.79	27.08
S3	Resource Management Technician	Annual	43,493	45,668	47,951	50,348	52,865
		Hourly	23.07	24.23	25.44	26.71	28.05
S4	Donations Officer	Annual	46,051	48,353	50,770	53,309	55,974
	Accounting Clerk	Hourly	24.43	25.65	26.93	28.28	29.69
	Marketing Coordinator						
	Tourism & Experiences Coordinator						
	Interpretive Programs Coordinator						
S5	Graphic Designer	Annual	47,183	49,542	52,020	54,620	57,352
		Hourly	25.03	26.28	27.60	28.98	30.43
S6	Design Assistant	Annual	52,029	54,630	57,363	60,230	63,242
	GIS Analyst and Mapping Technician	Hourly	27.60	28.98	30.43	31.95	33.55
	Prescribed Fire Coordinator & Burn Analyst						
	Prescribed Fire Science Coordinator & Grassland Ecologist						
S7	Interpreter II	Annual	54,313	57,029	59,880	62,874	66,018
		Hourly	28.81	30.25	31.77	33.35	35.02
S8	Construction & Facilities Supervisor	Annual	60,942	63,990	67,189		
	(38.75 hr/week)	Hourly	30.24	31.76	33.34		
S9	Resource Management Officer	Annual	61,917	65,013	68,263	71,676	75,260
		Hourly	32.85	34.49	36.21	38.02	39.93
S10	Accounting Officer	Annual	65,165	68,423	71,845	75,437	79,209
		Hourly	34.57	36.30	38.11	40.02	42.02
APPENDIX A - SALARY SCHEDULE - HOURLY							
H1	Horticulture Field Coordinator	Hourly	25.98	27.28	28.65		
H2	Construction Field Coordinator	Hourly	25.74	27.03	28.38		
H3	Labourer Casual	Hourly	19.23				
H4	Rink Attendant Rink & Visitor Attendant	Hourly	19.23				
H5	Student Employment	Hourly	19.23				

APPENDIX A - SALARY SCHEDULE - EFFECTIVE APRIL 1, 2023 (1.5%)							
POSITION			Start	Step 1	Step 2	Step 3	Step 4
S1	Receptionist	Annual	39,721	41,707	43,793	45,984	48,282
	Donations Assistant	Hourly	21.07	22.13	23.23	24.39	25.61
S2	Interpreter I	Annual	42,619	44,749	46,986	49,335	51,803
		Hourly	22.61	23.74	24.93	26.17	27.48
S3	Resource Management Technician	Annual	44,145	46,353	48,670	51,103	53,658
		Hourly	23.42	24.59	25.82	27.11	28.47
S4	Donations Officer	Annual	46,742	49,078	51,532	54,109	56,814
	Accounting Clerk Marketing Coordinator Tourism & Experiences Coordinator Community Events & Volunteer Coordinator Interpretive Programs Coordinator	Hourly	24.80	26.04	27.34	28.71	30.14
S5	Graphic Designer	Annual	47,891	50,285	52,800	55,439	58,212
		Hourly	25.41	26.68	28.01	29.41	30.88
S6	Design Assistant	Annual	52,809	55,449	58,223	61,133	64,191
	GIS Analyst and Mapping Technician Prescribed Fire Coordinator & Burn Analyst Donations Specialist Prescribed Fire Science Coordinator & Grassland Ecologist	Hourly	28.02	29.42	30.89	32.43	34.05
S7	Interpreter II	Annual	55,128	57,884	60,778	63,817	67,008
		Hourly	29.25	30.71	32.24	33.86	35.55
S8	Construction & Facilities Supervisor (38.75 hr/week)	Annual	61,856	64,950	68,197		
		Hourly	30.70	32.23	33.84		
S9	Resource Management Officer	Annual	62,846	65,988	69,287	72,751	76,389
		Hourly	33.34	35.01	36.76	38.59	40.52
S10	Accounting Officer	Annual	66,142	69,449	72,923	76,569	80,397
		Hourly	35.09	36.84	38.69	40.62	42.65
APPENDIX A - SALARY SCHEDULE - HOURLY							
H1	Horticulture Field Coordinator Resource Management Field Coordinator	Hourly	26.37	27.69	29.08		
H2	Construction Field Coordinator	Hourly	26.13	27.43	28.80		
H3	Labourer Casual	Hourly	19.52				
H4	Rink Attendant Rink & Visitor Attendant	Hourly	19.52				
H5	Student Employment	Hourly	19.52				

APPENDIX A - SALARY SCHEDULE - EFFECTIVE APRIL 1, 2024 (2%)								
POSITION			Start	Step 1	Step 2	Step 3	Step 4	
S1	Receptionist	Annual	40,515	42,541	44,669	46,904	49,248	
	Donations Assistant	Hourly	21.49	22.57	23.70	24.88	26.13	
S2	Interpreter I	Annual	43,471	45,644	47,926	50,322	52,839	
	Prescribed Fire Communications Outreach Officer	Hourly	23.06	24.21	25.42	26.70	28.03	
S3	Resource Management Technician	Annual	45,028	47,280	49,643	52,125	54,731	
		Hourly	23.89	25.08	26.34	27.65	29.04	
S4	Donations Officer	Annual	47,677	50,060	52,563	55,191	57,950	
	Accounting Clerk Marketing Coordinator Tourism & Experiences Coordinator Community Events & Volunteer Coordinator Interpretive Programs Coordinator	Hourly	25.29	26.56	27.88	29.28	30.74	
S5	Graphic Designer	Annual	48,849	51,291	53,856	56,548	59,376	
		Hourly	25.91	27.21	28.57	30.00	31.50	
S6	Design Assistant	Annual	53,865	56,558	59,387	62,356	65,475	
	GIS Analyst and Mapping Technician Prescribed Fire Coordinator & Burn Analyst Donations Specialist Prescribed Fire Science Coordinator & Grassland Ecologist	Hourly	28.58	30.00	31.51	33.08	34.73	
S7	Interpreter II	Annual	56,231	59,042	61,994	65,093	68,348	
	CPPFE Senior Program Coordinator	Hourly	29.83	31.32	32.89	34.53	36.26	
S8	Construction & Facilities Supervisor (38.75 hr/week)	Annual	63,093	66,249	69,561			
		Hourly	31.31	32.88	34.52			
S9	Resource Management Officer	Annual	64,103	67,308	70,673	74,206	77,917	
		Hourly	34.01	35.71	37.49	39.37	41.34	
S10	Accounting Officer	Annual	67,465	70,838	74,381	78,100	82,005	
		Hourly	35.79	37.58	39.46	41.43	43.50	
APPENDIX A - SALARY SCHEDULE - HOURLY								
H1	Horticulture Field Coordinator	Hourly	26.90	28.25	29.66			
	Resource Management Field Coordinator							
H2	Construction Field Coordinator	Hourly	26.65	27.98	29.38			
H3	Labourer	Hourly	19.91					
	Casual							
H4	Rink Attendant	Hourly	19.91					
	Rink & Visitor Attendant							
H5	Student Employment	Hourly	19.91					

APPENDIX A - SALARY SCHEDULE - EFFECTIVE APRIL 1, 2025 (2.25%)							
POSITION			Start	Step 1	Step 2	Step 3	Step 4
S1	Receptionist	Annual	41,427	43,498	45,674	47,959	50,356
	Donations Assistant	Hourly	21.98	23.08	24.23	25.44	26.71
S2	Interpreter I	Annual	44,449	46,671	49,004	51,454	54,028
	Prescribed Fire Communications Outreach Officer	Hourly	23.58	24.76	26.00	27.30	28.66
S3	Resource Management Technician	Annual	46,041	48,344	50,760	53,298	55,962
		Hourly	24.42	25.65	26.93	28.27	29.69
S4	Donations Officer	Annual	48,750	51,186	53,746	56,433	59,254
	Accounting Clerk Marketing Coordinator Tourism & Experiences Coordinator Community Events & Volunteer Coordinator Interpretive Programs Coordinator	Hourly	25.86	27.15	28.51	29.94	31.43
S5	Graphic Designer	Annual	49,948	52,445	55,068	57,820	60,712
		Hourly	26.50	27.82	29.21	30.67	32.21
S6	Design Assistant	Annual	55,077	57,831	60,723	63,759	66,948
	GIS Analyst and Mapping Technician Prescribed Fire Coordinator & Burn Analyst Donations Specialist Prescribed Fire Science Coordinator & Grassland Ecologist	Hourly	29.22	30.68	32.21	33.82	35.52
S7	Interpreter II	Annual	57,496	60,370	63,389	66,558	69,886
	CPPFE Senior Program Coordinator	Hourly	30.50	32.03	33.63	35.31	37.07
S8	Construction & Facilities Supervisor (38.75 hr/week)	Annual	64,513	67,740	71,126		
		Hourly	32.02	33.62	35.30		
S9	Resource Management Officer	Annual	65,545	68,822	72,263	75,876	79,670
		Hourly	34.77	36.51	38.34	40.25	42.27
S10	Accounting Officer	Annual	68,983	72,432	76,055	79,857	83,850
		Hourly	36.60	38.43	40.35	42.36	44.48
APPENDIX A - SALARY SCHEDULE - HOURLY							
H1	Horticulture Field Coordinator	Hourly	27.51	28.88	30.33		
	Resource Management Field Coordinator						
H2	Construction Field Coordinator	Hourly	27.25	28.61	30.04		
H3	Labourer	Hourly	20.36				
	Casual						
H4	Rink Attendant	Hourly	20.36				
	Rink & Visitor Attendant						
H5	Student Employment	Hourly	20.36				

LETTER OF UNDERSTANDING #1 - 2024

Further to a market survey undertaken in 2021, the Employer shall increase the salary for the following positions:

Construction Foreman – H2
Resource Management Technician – S3
Communications Officer – S3

	Effective April 1, 2021					
	Position	Start	Step 1	Step 2	Step 3	Step 4
H2	Construction Foreman	25.36	26.63	27.96		
S3	Resource Management Technician	42,850 22.73	44,993 23.87	47,242 25.06	49,604 26.32	52,084 27.63
TBD	Graphic Designer	46,486 24.66	48,810 25.89	51,251 27.19	53,813 28.55	56,504 29.98

- The above noted increases are separate and apart from the general wage increases.
- The above positions will receive retroactive pay effective April 1, 2021 as noted above, and will be eligible to receive the general annual wage increases.

Signed this 5th day of February, 2025.

Original Signed By:

Signed on behalf of:
Saskatchewan Government and
General Employees' Union

Signed on behalf of:
Meewasin Valley Authority

Shaun Abbs, Chair
Bargaining Committee

Andrea Ziegler
Director of Operations

Kelton Braun
Bargaining Committee

Adrienne Heskett
Human Resources Coordinator

Ivette Gonzalez
Labour Relations Officer

Greg Trew
President, Claymore Consulting

SIGNING PAGE

THE SASKATCHEWAN GOVERNMENT AND GENERAL EMPLOYEES' UNION and MEEWASIN VALLEY AUTHORITY hereby agree that the attached document shall form the Collective Bargaining Agreement between the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Collective Bargaining Agreement on this 5th day of February, 2025.

Original Signed By:

Signed on behalf of:
Saskatchewan Government and
General Employees' Union

Signed on behalf of:
Meewasin Valley Authority

Shaun Abbs, Chair
Bargaining Committee

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Director of Operations

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