

Building Services Worker 1 - Saskatoon

Permanent Part Time: 1 position

Location: Saskatoon

Internal/External Job Posting: #2026-32

Posting Date: September 29, 2026

Closing Date: October 13, 2026

Pay Band 3 (\$29.03 to \$34.83)

Looking for a part-time job? A gig that fits around your life?

We're looking for a reliable, responsible and friendly Building Services Worker to join our team on a permanent part-time basis.

Cleaning is the primary responsibility, with guaranteed Monday–Friday, 4:00-8:00 p.m. hours (at least 20 hours/week). Want more hours? We're open to discussing vacation coverage and additional work. This could be a great fit if you're a student, retiree, or looking for a second job.

We're looking for someone who takes pride in their work, notices what needs to be done, is a bit handy and can spot the little things that need fixing or attention. If you're dependable, take initiative and like leaving a place better than you found it—we'd love to hear from you!

WHAT YOU'RE BRINGING

Candidates will have the following qualifications:

- Certified in Workplace Hazardous Materials Information System (WHMIS);
- Thorough understanding of Occupational Health and Safety regulations and safe work practices;
- Accountable for prioritizing preventative maintenance best practices including responding to fluctuating repairs, cleaning tasks, and building security measures according to needs;
- Experience using hand and power tools such as drills, power saws, sanders, etc.;
- Demonstrated experience with some features of Microsoft Office 365 such as: Word, Outlook and TEAMS;
- Experience with automated building services software such as heating and cooling systems;
- Understanding of safe lifting practices and ability to lift 50+ pounds;
- Valid class 5 driver's license.

Candidates will have the following primary duties and the knowledge, skills and abilities to complete them:

- Demonstrated ability to vacuum, dust, sweep, mop and clean SGEU office building including individual office spaces, meeting rooms, hallways, kitchen areas, etc.;
- Ability to exercise discretion and problem solving;
- Maintains daily cleanliness of washrooms by cleaning toilet facilities, sinks, and restocking towels, soap and other items as required;
- Experience with waste management and appropriate secure recycling processes;
- Ability to work in a team environment with minimal supervision;
- Superior organization skills with a proven ability to multi-task, while maintaining quality work performance;
- Performs minor maintenance work including painting, drywalling, replacing ceiling tiles, plumbing, etc.
- Outdoor responsibilities include cleaning and removal of snow from walkways and driveways;

- Responsible for routine yard and gardening such as mowing and watering lawn;
- Ability to operate yard maintenance equipment such as a snowblower, lawn mower, and leaf blower;
- Ability to move furniture;
- Accountable for loading and unloading trucks, trailers, and other SGEU vehicles as required;
- Responsible for assisting with event set-up such as setting up tables and chairs; and
- Performs other duties as assigned.

GREAT PEOPLE. BIG WORK.

Looking for a workplace where you can do good work, have some fun, and actually enjoy the people you work with? Join a team that values collaboration, fresh ideas and helping each other succeed. We're supportive, people-focused with great benefits, strong employee supports and a team of genuinely good people. If you're looking for a workplace where your ideas matter and your contributions are valued, we'd love to meet you! SGEU operates on the traditional territories of Treaty 4 and Treaty 6 and the homeland of the Métis nation and are grateful to live and work on these lands and remain committed to advancing truth and reconciliation.

THE GOOD STUFF – a part-time job, with all the benefits!

- Earned days off
- Dental & vision benefits
- Extended health care benefits
- \$1,000/year, Health Spending Account
- Pension (11% employer, 7% employee)
- Continued education and professional development opportunities

THE WHEN AND WHERE

Headquartered in Saskatoon, this permanent part-time position will work Monday to Friday, 4:00 PM – 8:00 PM. Additional hours will be offered as needed to backfill the full-time Building Services Worker1 position during sick leave, vacation leave, and earned days off. Some weekend work may be required.

THERE'S ROOM AT THE TABLE

Good teams aren't all the same. SGEU is committed to creating a workplace where everyone has the opportunity to participate. We value different perspectives, experiences, and ideas that people bring to SGEU. We encourage applications from members of equity-deserving groups recognized by the Saskatchewan Human Rights Commission, including Indigenous Peoples, Members of Visible Minority Groups, Racialized Groups, Persons with Disabilities, and Women in Under-Represented Roles, as well as LGBTQ2S+ persons and newcomers to Saskatchewan. If you bring a different perspective to the table, we want to hear from you.

READY TO MAKE YOUR MOVE?

If you've made it this far and thought, "This sounds like my kind of job," we'd love to hear from you. Send us your cover letter and résumé to recruitment@sgeu.org that highlights your experience. Candidates must be eligible to work in Canada. Any required work permits or other authorizations are the responsibility of the applicant. Good ideas, great experience, and a compelling application? We're ready when you are!

***Only candidates selected for an Interview will be contacted.
USW Local 9841 qualified candidates will be given first consideration.***

