

## Local 1101 Request for Payment by Credit Card

<b>Date Of Purchase:</b>	
<b>Payment Made To:</b>	
<b>Amount requested:</b>	
<b>Invoice Number:</b>	
<b>Reason for payment:</b>	
<b>Requested by: (Name/Committee)</b>	
<b>Motion number/Authority: (Budget/Bylaw/Policy)</b>	
<b>Authorized by (Print):</b>	
<b>Authorized Signature:</b>	
<b>Local Chair Signature:</b>	

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**TREASURER TO COMPLETE**

<b>Date of Transaction</b>	
<b>Transaction Number</b>	
<b>Description</b>	
<b>Amount</b>	